OLT June 20, 2008 Meeting –Backgrounder

Woodlot eFM Strategic Plan Project – Update and Heads Up

Background

Woodlot efm Project Team formed in Jan 2008 and included 5 MFR staff & 2 Woodlot Federation reps

Purpose

- To document the current requirements of the woodlot licence program with a focus on electronic submission requirements, including problems, issues, duplications and suggested options/solutions
- To develop a strategic plan including short, mid, and long term recommendations to assist woodlot holders in electronic submission of data to the MFR in an efficient and cost effective manner

Accomplishments

- Produced 14 detailed business process maps including an Overview of the woodlot holders' requirements throughout the lifecycle of the woodlot tenure
- Developed 130 detailed recommendations
- Raised awareness of woodlot differences with various branches
- Generated a better understanding between all sides as to issues/challenges faced at all levels – have more cooperative relationship between all levels but especially with the Woodlot Federation
- Created a foundation for other tenures to follow respecting how to work and proceed in a more efficiently and coordinated approach to better frame the existing problems with our business processes and systems

Key Recommendations requiring OLT support (financially and directionally)

Short Term

- A full time position is required to lead a cross-functional team in the implementation of this strategic plan & recommendations. In order to keep momentum, suggest a temporary assignment or auxiliary position be immediately filled until a regular, full time position can be created and filled.
- A cross-functional working group team of all those responsible for business processes, rules and systems, as well as, two Woodlot Federation reps, two MFR district reps, and one MFR regional rep needs to be formed to review, evaluate, and hopefully implement all recommendations.
- Participation on the cross-functional team needs to have dedicated time from specialists.
- Data clean up of woodlot licence data in RESULTS and in FTA needs to be fully resourced and funded in order to enable woodlot licensees to be compliant with electronic submissions by April.
- Supplying Ezlink to woodlot licensees needs to be considered as a real, possible solution to assist woodlot holders in electronic submission of data.

Mid Term

- Two cross-program/branch regular, full time positions (1 for woodlots & 1 for all others) are required to keep current on the big picture and various initiatives, as well as, serving as liaisons between programs and systems in order to improve coordination, consistency, and streamlining of efm & business changes including training & communication to licensees & staff, as well as, updating flowcharts, web links/portals (info mall) and cheat sheets.

Ongoing

- Once created and filled, full time funded positions need to be considered essential liaison positions that are always filled in order to avoid duplication and ensure coordination among business areas/systems - especially changes or new systems.

Benefits, if implemented

- Save forest district staff time
- Increase data integrity and stewardship of Crown resources
- Decrease cost burden for woodlot licensees